



UG/F, Block 27, South Horizons, Ap Lei Chau, Hong Kong

Tel: 28750452

Fax: 28750454

For Office use only 由本學校填寫		Part II () Seminar Date and Time: ____/____/____ (____:____) () Assessment : _____	
Part I Admitted Rejected Waiting List <input type="checkbox"/> 取錄 <input type="checkbox"/> 不取錄 <input type="checkbox"/> 候補名單		Part III Level Applied: <u>PN / K1 / K2 / K3</u> Session: (A.M. / P.M.) Year: _____ - _____	
Student ID. 報讀編號: P _____ Officer 職員 : _____ Date 日期: _____ Remark 備註: _____		Enroll No. _____ Official Receipt No. _____	
Part IV Date Received: _____			

APPLICATION FOR ENROLMENT 報名表

Part I 第一部份: Student Particulars 學童資料 Please fill in BLOCK letters

English Name: (Surname)	(Given name)		中文姓名:	
Sex: M / F	Date of Birth:	(D 日)	(M 月)	(Y 年)
Place of Birth:		Citizenship:		
Correspondence Address 住址	Rm	Flat	Floor	Block
	Bldg		Estate	
	Street		District	HK <input type="checkbox"/> KLN <input type="checkbox"/> NT <input type="checkbox"/>
Guardian's Name 監護人姓名	(Father)		(Mother)	
Telephone 電話	(Home)		(Mobile)	
Address 住址				Same as above <input type="checkbox"/>
Emergency Contact	Email Address:			
Languages/ Dialects spoken by Child 學童常用之語言				
Mother Tongue 母語	Second most proficient 第二語言		Third most proficient 第三語言	

Particulars of Siblings Enrolled at RMKG 就讀右思維幼稚園的兄弟姊妹之資料

Name 姓名	Age 年齡	Sex 性別	Class 班別

Part II: Payment Method 付款方法

Cash 現金

Cheque 支票

EPS 易辦事

Part III: Other Information 其他資料

Does the child have any learning difficulties? 學童有否學習上之問題?

 No 否 Yes 有 Please specify 請說明 _____

Does the child have any medical conditions or allergies that require special attention?

學童是否須要特別醫療照顧，對任何食物 / 藥物有否敏感? _____

If Yes, please specify 如有，請說明 _____

Part IV: Questionnaire 問卷調查 To help us understand the needs of our students, please answer the following questions by checking the appropriate boxes:

為了使本校了解學員的需要，請填妥以下的問卷，填寫時請用筆在方格上打「✓」號：

1. The number of programs offered by other learning centers which your child has taken in the last two years:

你的孩子在過去兩年曾否修讀其他教育中心的課程

1.1 None 沒有 1.2 Yes 有 Please specify 請註明 _____

2. How did you learn about RMKG? 你從何處得知本園? (You may choose more than one question) 可選擇多項

2.1 Newspaper and Magazine 報章及雜誌2.2 Internet 互聯網

Please specify 請註明：

Please specify 請註明：

2.3 Course Pamphlets / Circulars / Flyers 個別課程資料2.4 Referrals by friends / relatives 親友2.5 Radio 電台/電視2.6 Exhibition / Road Show 展覽2.7 Seminar 講座2.8 MTR advertisement 廣告2.9 Others 其他**Part V: Family Data 家長資料**

Particulars	Father	Mother
Name		
Citizenship		
Occupation/ Position		
Company's Name		
Office Telephone No.		
Office Fax No.		
Mobile Phone No.		
Email Address		

CHILD HAS TRAINING IN (OPTIONAL) 學童曾受以下培訓 (如有):

1. Musical Instruments 樂器 Please specify 說明: _____ Grade 級別: _____

2. Language 語言 Mandarin 普通話 / Cantonese 廣東話 / English 英語 Others 其他: _____

3. Physical Training 體能訓練 Please specify 說明: _____

FATHER /MOTHER HAS TRAINING IN (OPTIONAL) 學童父/ 母親曾接受以下培訓 (如有):

1. Musical Instruments 樂器 Please specify 說明: _____ Grade 級別: _____
2. Language 語言 Mandarin 普通話 / Cantonese 廣東話 / English 英語 Others 其他: _____
3. Physical Training 體能訓練 Please specify 說明: _____

SCHOOL BUS SERVICE

Do you need school bus service? Yes / No. If yes, please show the pick-up point: _____

NOTES 注意:

1. Personal data provided as part of an application for admission will, during the admissions process, be used solely for the purpose of admission and in this connection the data will be handled by kindergarten staff only.
本申請表內有關的個人資料將僅供本學校職員作處理申請報讀課程事宜之用。
2. When the processing and consideration of all the applications for a particular programmed have been completed:
 - (a) The application papers of unsuccessful candidates will be destroyed; and
如入學申請不被接納，本校將銷毀一切有關的個人資料；而
 - (b) The application papers of successful candidates will become part of the student file, in which connection the data will thereafter be handled by kindergarten staff.
成功申請者的個人資料將會存入學生檔案中，並由本學校職員處理。
3. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to request the correction of, their personal data. Applicants wishing to access or make corrections to their data should submit written requests to Rightmind Kindergarten.
根據個人資料(私隱)條例，申請人有權查閱及更改其個人資料。申請人如須查閱或更改其個人資料，請來函本學校。
4. School fees paid are not refundable, except in the event of full enrollment or cancellation.
除學位已滿額或被取消外，一切已繳學費，概不退還。
5. RMKG shall contact parents via email or SMS to their email address or their mobile phone on all matters relating to the student and to the school.
家長會定時收到由本校發放之電郵或短訊。
6. Parents are requested to read, sign and follow the Rules and Regulations of Student Handbook.
家長請細閱，簽署及遵守學生手冊內之守則。

I Understand and accept the terms and conditions as stated above 本人明白及接受上述有關係款及細則

Guardian's Signature 監護人簽署

PROCEDURES FOR ENROLLMENT 報名程序

The application form must be properly filled out and accompanied by the following: 請將表格交回校務處時連同

1. A processing fee of \$500 入學手續費\$500 (Cheque payable to Rightmind Kindergarten 支票抬頭: 右思維幼稚園)
2. A copy of the Birth Certificate 出世紙副本
3. A copy of the Immunization Record 針紙副本
4. Four recent passport-sized photographs 證件相片四張

SCHOOL INFORMATION 學校資料

RMKG (SH)

Address: UG/F, Block 27, South Horizons, Ap Lei Chau, Hong Kong

Tel: 28750452 Fax: 28750454

Website: www.rmkg.org