



8th January 2010

Dear Parents,

For the purpose of discussing your child's progress at school, we have organized a Parent's Day on Friday, 29th January 2010. On this meeting, we will provide you with your child's First Term Report.

Date: _____ Time: _____

Please return the reply slip to your class teacher to indicate whether you will be attending the Parent's Day at the specified time. If the parents are unable to attend, you may like to contact the class teacher to make alternate arrangements.

- Please note that there will be no school on 29th January 2010 (Friday).

Thank you for your attention.

Rightmind International Nursery & Kindergarten



RIGHTMIND INTERNATIONAL NURSERY AND KINDERGARTEN

Reply Slip

Student's Name: _____ Class: _____

I will be attending the Parent's Day at the arranged time.

I will not be attending the Parent's Day at the arranged time.

Contact person: _____ (Phone no: _____)

Parent's Signature: _____ Date: _____

敬啟者：

有關家長面談會事宜

二零零九至二零一零年度上學期已完結，本校為使台端能更瞭解 貴子弟在學校學習情況，特定於二零一零年一月二十九日舉行家長面談會，茲緣學生人數眾多，故安排台端於一月二十九日（星期五）____午____時____分到校與班主任會面。是日學生無須上課。假若台端未能在該時間出席，請與班主任聯絡，以便另作安排。

- 二零一零年一月二十九日學生毋須上課。

此致

貴家長



右思維國際幼兒園暨幼稚園 啟

二零一零年一月八日

回條

敬覆者：

本人已得悉 貴校有關『家長面談會』之安排事宜。

本人會準時出席，共____人

本人未能於上述時間出席

*請選擇並以✓號表示

此致

右思維國際幼兒園暨幼稚園

學生姓名：_____

班 別：_____

家長簽名：_____