



18<sup>th</sup> June 2010

Dear Parents

For the purpose of discussing your child's progress at school, we have organized a Parent's Day on 16<sup>th</sup> July 2010 (Friday). At this meeting, we will provide you with your child's Second Term Report.

Time: \_\_\_\_\_

Please return the reply slip to your class teacher to indicate whether you will be attending the Parent's Day at the above-mentioned time.

- Please note that there will be no school on 16<sup>th</sup> July 2010 (Friday).

Thank you for your attention

Rightmind International Nursery & Kindergarten



**RIGHTMIND INTERNATIONAL NURSERY AND KINDERGARTEN**  
**Reply Slip**

Student's Name: \_\_\_\_\_ Class: \_\_\_\_\_

I will be attending the Parent's Day at the arranged time.

I will not be attending the Parent's Day at the arranged time.

Contact person: \_\_\_\_\_ (Phone no: \_\_\_\_\_)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

敬啓者：

有關家長面談會事宜

二零零九至二零一零年度下學期評估於七月完成，本園爲使台端瞭解 貴子弟在學校學習情況，特訂於七月十六日(星期五)舉行家長面談會，茲緣學生人數眾多，故安排台端於\_\_\_\_午\_\_\_\_時\_\_\_\_分到校與班主任會面。是日學生無須上課。假若台端未能在該時間出席，請與班主任聯絡，以便另作安排。

- 二零零九年七月十六日學生毋須上課。

此致

貴家長



右思維國際幼兒園暨幼稚園 啓  
二零一零年六月十八日

敬覆者：

本人已得悉 貴校有關『家長面談會』之安排事宜。

本人會準時出席，共\_\_\_\_人

本人未能於上述時間出席

\*請選擇並以√號表示

此致

右思維國際幼兒園暨幼稚園

學生姓名：\_\_\_\_\_

班 別：\_\_\_\_\_

家長簽名：\_\_\_\_\_